



KENDRIYA VIHAR APARTMENT OWNERS WELFARE ASSOCIATION (KVAOWA)
KENDRIYA VIHAR, SECTOR-56, GURUGRAM (HARYANA) - 122011
(Registered under Societies Registration Act No.1 of 2012 Registration No. 00651 Dated 25/4/2013)
Tel. 0124-2392393; 2572817, Email: kv006_gurgaon@yahoo.co.in; Email: info@kvgurgaon.com
Web-site: kvgurgaon.com, blog: https://kvgurgaontest.wordpress.com

No. KVAOWA/GGN/2022/42/3051

Dated: 18th September, 2022

Sub-Committees

In accordance with provisions contained in HRRS Act, 2012, the undersigned has decided to allocate day to day work of KVAOWA amongst Hon'ble Executive Committee Members and by associating Collegium Members and other residents of the Society for smooth working, Details of Sub-committees are given as under: -

S. No.	Committee Name	Members	Scope of work
1	Overall Administration	1. Shri Lalit Kumar Mehta, President 2. Shri Deepka Goyal, Vice – President 3. Smt. P Padmavati, Secretary 4. Shri Bhupender Singh, Joint Secretary 5. Shri Milind Baklakar, Treasurer	<ul style="list-style-type: none">• General Administration• Budgeting• Funds & Investment• General Services offered by KVAOWA
2	Legal Matters	1. Shri Deepak Goyal, Vice- President 2. Shri Atul Dhyani, C-247 3. Shri Sethu Ramalingam, MS-8/105	<ul style="list-style-type: none">• Suggest & manage existing Court cases• Advice KVAOWA management on legal recourse when required
3	Infrastructure & Maintenance	1. Shri Sudeep Chakravorty, MS-7/304, Convener 2. Shri Debdas Goswami, DX-58 3. Shri Vinod Kumar, MS-5/404 4. Shri Lilanand Chaudhary, C-266 5. Shri Ajay Khaibri, C-361	<ul style="list-style-type: none">• Facilities Management• Upgrading of Electrical Infrastructure• Replacement/Repair of Generators• Feasibility of Power backup

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4	Internal Audit & Accounts	<ol style="list-style-type: none"> 1. Shri Milind Baklkar, Treasurer, Convener 2. Shri Suresh Kumar Goyal, MS-9/104 3. Shri Ashok Agarwal, C-39 	<ul style="list-style-type: none"> • Carry out Internal Audit of accounts quarterly • Explore & suggest returns on investment • Management of OpEx & CapEx • Tally or similar software for accounts
5	Cultural Affairs	<ol style="list-style-type: none"> 1. Shri V V Sadamte, Convener C-309 2. Shri Jagdish Kumar Mehta, MS-10/106 3. Shri Sudhansu Sutar, B-127 4. Shri Vinay Kumar, A-119 5. Shri Gaurav Dutt, C-61 	<ul style="list-style-type: none"> • Celebration of Major Indian Festivals, Independence Day & Republic Day <p>Formation of</p> <ul style="list-style-type: none"> • Women Welfare Club • Senior Citizen Club • Recreation Club
6	Security and Traffic Management	<ol style="list-style-type: none"> 1. Shri Bhupender Singh, Joint Secretary, Convener 2. Shri Subhash Chander Bahl, DX-41, Co-Convener 3. Shri Deepak Goyal, DX-4 4. Shri Vikram Jain, B-173 5. Shri Kunwar Singh Rawat, C-63 6. Shri Amit Kaushal, DX-173 	<ul style="list-style-type: none"> • Overall safety & Security of KV • CCTV Surveillance • Effective Utilization of MyGate Aap
7	Swachta	<ol style="list-style-type: none"> 1. Smt. Chetnaben Patel, Convener, A-128 2. Shri Desh Raj Buteral (Saini) A-175 3. Shri SK Sharma, MS-3/01 4. Shri Jarnail Singh Saini, MS-3/801 5. Smt. Seema Solanki, C-115 	<ul style="list-style-type: none"> • Cleanliness of Roads/Parks • Seasonal Drain Cleaning • Availability of adequate Dustbins

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8	Sports	<ol style="list-style-type: none"> 1. Shri Bhupender Singh, Convener, MS-3/902 2. Shri Amit Dhyani, C-64 3. Shri Ankur Bharti, MS-11/901 4. Shri Trilok Singh Negi, C-334 5. Shri S.K. Goyal, MS-9/104 	<ul style="list-style-type: none"> • Management of Sports facilities • Explore possibilities of augmenting Sports infrastructure like • Indoor Badminton court/ • Mini-Golf Corner • other indoor court • Gymnasium • Table Tanis Facilities • Chess /carrom
9	Communications and Media	<ol style="list-style-type: none"> 1. Shri Jagdish Kumar Mehta, Convener, MS-10/106 2. Shri Sanjeev Shrivastava, EC Member, C-202 3. Smt. Anupma Kapoor, EC Member, MS-8/401 4. Smt. Era Prabhakar, EC Member, A-207 	<ul style="list-style-type: none"> • Organize media (Print/TV etc) coverage of major events • Periodic Sound Bites • KVAOWA News letter • Interface with Police on need basis • Organization of Guest Lectures
10	Waste Management	<ol style="list-style-type: none"> 1. Shri Deepka Goyal, Vice- President, DX-4 2. Shri Bhupender Singh, Joint-Secretary, MS-3/902 3. Smt. Era Prabhakar, EC Member, A-207 	<ul style="list-style-type: none"> • Segregation of Waste • Provision of Appropriate Dustbins • Withdrawal of Single use plastics • Management of E-Waste/Plastic Waste
11	Horticulture	<ol style="list-style-type: none"> 1. Smt. Anupma Kapoor, MS-8/401 2. Shri Kunwar Singh Rawat, C-63 3. Shri Shri D.R. Mourya, B-190 4. Dr. Vijay Sondhi, MS-1/705 5. Shri SK Sharma, MS-3/601 	<ul style="list-style-type: none"> • Beautification of Parks • Floriculture • Maintenance of Nursery

12	Store and Purchase Management	<ol style="list-style-type: none"> 1. Shri Subhash Chander Bahl, EC Member, DX-41 2. Shri Kuldeep Kapoor, MS-8/401 3. Shri Desh Raj Buteral, EC Member, A-175 4. Shri Jalaj Shrivastava, C-367 5. Shri Saurabh Gupta, MS-1/603 	<ul style="list-style-type: none"> • Purchase of Replaceable & Consumption items (Elect./Mechanical/Civil) • Periodic Audit of stores • Inventory Management Solutions • Empanelment of Vendors based on a criteria
13	Complaints Redress	<ol style="list-style-type: none"> 1. Shri Desh Raj Buteral (Saini), A-175 2. Shri Anil Gupta, C-268 3. Shri Atul Dhyani, C-247 4. Shri Deepak Punetha, C-363 	<ul style="list-style-type: none"> • Automation of Complaints Redress • Periodic Analysis of Complaints & Suggestions • Periodic check of Records like Complaints Registers/Online My Gate feedback
14	Installation of Lifts on Non- MS Blocks	<ol style="list-style-type: none"> 1. Shri Ashok Agarwal, Convener, C-39 2. Shri Lilanand Chaudhary, C-266 3. Shri Santosh Kumar Pandita, EC Member, B-306 4. Shri Hari Singh Rajput, MS-1/801 5. Shri Vinay Kumar, A-119 	<ul style="list-style-type: none"> • Formulations & Execution of Process for Installation • Getting all the clearances/ Permissions • Tendering, if required
15	Monitoring of Replacement of Lifts in MS Blocks	<ol style="list-style-type: none"> 1. Shri Bhupender Singh, Convener, MS-3/902 2. Shri Hari Singh Rajput, MS-1/801 3. Dr. R. Chandrashekhar, MS-7/203 4. Shri Sudeep Chakravorty, MS-7/304 5. Shri Manoj Kumar Kulshreshth, MS-2/801 6. Shri Ashok Mittal, MS-6/701 7. Shri Kuldip Kapoor, MS-8/401 	<ul style="list-style-type: none"> • To monitor replacement of all the 24 lifts in MS Blocks

16	Monkey/Dog Menace	<ol style="list-style-type: none"> 1. Smt. Anupma Kapoor, MS-8/401 2. Smt. Harshita Shrivastava, A-69 3. Shri Vinay Kumar, A-119 4. Shri Atul Pathak, C-247 	<ul style="list-style-type: none"> • Explore solutions for reducing menace • Seek legal Permissions • Develop database of such incidents
17	Emergency Response	<ol style="list-style-type: none"> 1. Shri Bhupender Singh, Convener, MS-3/902 2. Shri Ankur Bharti, MS-11/901 3. Shri Shree Prakash Pathak, C-325 4. Shri Vinay Kumar, A-119 5. Shri Anuj Verma, A-54 6. Shri Atul Dhyani, C-247 7. Shri Gaurav Munjal, MS-3/401 8. Shri S.C. Bahl, DX-41 9. Shri S.K. Goyal, MS-9/104 	<ul style="list-style-type: none"> • Action to be taken in an emergency • Execution of Emergency Preparedness including Mock Drills (Fire/Earth quake etc) • Medical Exigency
18	Modernization of Kendriya Vihar	<ol style="list-style-type: none"> 1. Dr. R. Chandrashekhar, Convener, MS-7/203 2. Shri Ashok Agarwal, C-39 3. Shri Lilanand Chaudhary, C-266 4. Shri S.K. Goyal, MS-9/104 	<ul style="list-style-type: none"> • Augmentation of Vehicle Parking facilities including underground/mechanized parking solutions • Use of Renewal Energy • Generation of Alternate Monetary Resources • Replacement of existing crumbling infrastructure like Replacement of HDPE Tanks/Sewer pipes/ Rain water drain etc. • Beautification of Kendriya Vihar.

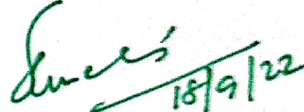
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Collegium Cordinator(s):-

1. Shri Hari Singh Rajput, MS-1/801
2. Shri Vinay Kumar, A-119
3. Shri Lilanand Chaudhary, C-266
4. Shri Shree Prakash Pathak, C-325
5. Shri M.M. Sharma, MS-10/402
6. Shri Suraj Prakash Ojha, MS-9/605

Members of Executive Committee are at liberty to Co-opt more Collegium members in their respective Committees for smooth functioning & fast action under intimation to KVAOWA office bearers. Executive Committee members shall report status of actions taken to EC in its meetings.

With warm Regards,


(Lalit Kumar Mehta)
President, KVAOWA

Copy to:

1. Secretary/Treasurer KVAOWA for information.
2. All respective Executive Committee/ Collegium members/ Resident Members of Sub -committee.
3. All Notice Boards.